

Main Office Location (Oahu)

919 Ala Moana Blvd., Room 101
Honolulu, HI 96814

Phone Numbers**Oahu**

(808) 586-8121 (V/TTY)
(808) 586-8130 (Fax)

Email: parking@doh.hawaii.gov

Website: www.hawaii.gov/health/dcab

Maui

(808) 984-2400 ext. 6-8121

Kauai

(808) 274-3141 ext. 6-8121

Big Island

(808) 974-4000 ext. 6-8121

Molokai and Lanai

1 (800) 468-4644

NON-DISCRIMINATION STATEMENT

We provide access to our activities without regard to race, color, national origin (including language), age, sex, religion, or disability. If you have a concern, write or call the Disability and Communication Access Board or the Department of Health Affirmative Action Officer at P.O. Box 3378, Honolulu, HI 96801-3378, or call 586-4614 (voice/TTY) within 180 days of a problem.

***This notice is being sent
to you because your
removable windshield
placard will be expiring
within 60 days.***

**Disability and Communication
Access Board**

***IMPORTANT INFORMATION
REGARDING THE RENEWAL
OF YOUR PARKING
PLACARD FOR PERSONS
WITH DISABILITIES***

Notice to Renew

The Disability and Communication Access Board (DCAB) is implementing the following changes as a result of Act 141 (2010) and agreement with the counties.

All renewals of a removable windshield placard (blue in color) will:

1. Be processed by mail and issued by the State of Hawaii Disability and Communication Access Board at no cost to you.
2. Be limited to ***one*** removable windshield placard.
3. Be valid for 6 years.

All renewals of a temporary removable windshield placard (red in color) will:

1. Continue to be issued and renewed only at county issuing agencies.
2. Be issued for a fee of \$12. If a second temporary removable windshield placard is requested, it is an additional fee of \$12.

An updated application form is enclosed with this notice.

Please follow these simple steps to complete your renewal by mail:

- Complete SIDE ONE of the application form. Please fill in all appropriate blanks.
- Take the application to your PHYSICIAN and have him/her complete side two. Make sure the physician signs, dates and fills in his/her medical ID number.
- Make a COPY of your identification card (i.e., driver's license, State of ID, military ID, Handi-Van pass or Medicare card.)
- Attach your ID copy to the completed application form and MAIL to:

***Disability and Communication
Access Board
919 Ala Moana Blvd., Room 101
Honolulu, HI 96814***

- The application will be processed in the month that it is received.
- Please allow 7 working days for processing.
- When you receive your new removable windshield placard you will receive a postage paid Business Reply Envelope. Please insert your expired removable windshield placard into this envelope and mail it back to DCAB.

Frequently Asked Questions (FAQ) about renewals

- Q: Is there a charge for renewing my removable windshield placard?
- A: No, there is no charge for a renewal of a removable windshield placard.
- Q: Do I still need a physician's certification, even though I'm renewing?
- A: Yes, the application form must be certified by a qualifying physician.
- Q: What is a qualifying physician?
- A: A qualifying physician is a doctor of medicine, naturopathy, osteopathy, or podiatry licensed and authorized to practice in the State of Hawaii. This also includes commissioned medical officers in the United States Armed Forces on official duty.
- Q: Does the information on my parking permit ID card have to match my removable windshield placard?
- A: Yes, a parking permit ID card must display the same number and expiration date as displayed on your new removable windshield placard in order to be valid.
- Q: How is a special license plate for persons with disabilities renewed?
- A: Special license plates for persons with disabilities are renewed with your respective county vehicle registration.